



DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA

(Government Aided, NAAC Accredited College, affiliated to Vidyasagar University)

P.O.: CHAKSHYAMPUR ★ DIST.- PASCHIM MEDINIPUR ★ PIN- 721124 ★ W.B. ★ INDIA

Ref. No. IQAC/BSKSM/19

Date 10-07-2019

Minutes of the First Meeting of IQAC for the Academic Session 2019-20

The first meeting of IQAC for the academic session 2019-20 was held on 10.07.2019 at 3.00 PM in the Principal's chamber. The meeting was chaired by our honourable Principal, Dr. Rupa Dasgupta. At the outset, Prof. Bipasha Majumder (De), coordinator of IQAC, welcomed all the members present in the meeting. The agenda and the resolutions are given below:

Agenda 1: Approval of the minutes of the previous meeting.

Resolution: The minutes of the previous meeting were read out and approved by all the members present in the meeting.

Agenda 2: To chalk out the plan of action for the academic session 2019-20

Resolution: The following plan of action was taken for the current session.

- To initiate online feedback system
- To procure more computers and printers for different departments
- To procure instruments as per CBCS syllabus for Science departments
- To initiate B.Voc course and Diploma course in Hardware, Networking and Information Security
- To purchase books as per CBCS syllabus for various departments
- To organize seminars/workshops
- Construction of additional classrooms
- Procurement of AC for Central Library, Department of English and E-Learning Lab
- To purchase refrigerators for laboratory and water purifiers for common room
- Construction of Mushroom Culture unit

Agenda 3: Misc.

Resolution: There was no such matter to discuss.

The meeting ended with a vote of thanks to all.

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WEST BENGAL * INDIA

Ref. No. IQAC/dt.sksm/2019

Date: 10-10-2019

Minutes of the meeting of IQAC dated 10-10-2019

Agenda 1 : Confirmation of the resolutions of the previous meeting

Resolution: Resolutions of the previous meeting are read and confirmed.

Agenda 2 : Steps required for strengthening skill based training

Resolution: House noted skill based education must be strengthened along with conventional courses. It is resolved that

- i) Proposal for vocational course in automobile be submitted to UGC along with course in hardware. It is further resolved that entrepreneurship development courses in Mushroom cultivation and vermiculture be initiated.
- ii) Courses in food processing, diploma courses in laboratory technology may be considered under utkarsha Bangla scheme.
- iii) Courses in apparel making may also be considered.

Agenda 3: To analyse feedback of students for 2018-19.

Resolution : Departmental heads are to be communicated to conduct departmental meetings with analysis of feedback . Weaknesses/drawbacks pointed out by students be discussed and all steps to be taken for remedy of such cases. HODs are also required to submit requisition of books and equipment so that new CBCS 2nd /4th/6th semester does not face any problems.

Agenda 4: To consider measures for enhancement of communication skills of our students.

Resolution : Members resolved to initiate Communicative English courses from January, 2020. It is further resolved that efforts be made for installation of language laboratory so that students may use it in batches for enhancement of communication skills. Tie up with other organization for use of software for such courses may also be considered.

Agenda 5: Miscellaneous : Nil

Meeting ends with vote of thanks to the chair.

Asor

Convener

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Principal

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Minutes of the Third Meeting of IQAC for the Academic Session 2019-20

Ref. No. IQAC/DISKSN/19

Date 15-11-2019

The third meeting of IQAC for the academic session 2019-20 was held on 15.11.2019 at 2.00 PM in the Principal's chamber. The meeting was chaired by our honourable Principal, Dr. Rupa Dasgupta. At the outset, Prof. Bipasha Majumder (De), coordinator of IQAC, welcomed all the members present in the meeting. The agenda and the resolutions are given below:

Agenda 1: Approval of the minutes of the previous meeting.

Resolution: The minutes of the previous meeting were read out and approved by all the members present in the meeting.

Agenda 2: Feedback collection and analysis

Resolution: Resolved that feedback from both the students and their guardians would be taken online in the month of December and analyzed by the Principal for overall development of the institution.

Agenda 3: To organize AIDS Awareness Rally on 1st December, 2020

Resolution: Resolved that an AIDS Awareness Rally would be arranged on 1st December, 2020

by NSS Units I, II & III of our college and the programme officers of these three units would do the needful in this regard.

Agenda 4: Preparation and online submission of AQAR for the academic session 2018-19

Resolution: Resolved that the data required to prepare AQAR for the academic session 2018-19 would have to be submitted to the IQAC coordinator within fifteen days. It was also decided that Dr. Pankoj Kanti Sarkar, Assistant Professor of Philosophy and Partha Adhikari, non-teaching staff of the college, would assist in online submission of AQAR.

Agenda 5: To create a link on the college website for grievance redressal

Resolution: Resolved that a link would be created on the college website for grievance redressal of all the stakeholders.

Agenda 6: To create an SC/ST Cell on the college website to inform the college authority of SC/ST students' grievances

Resolution: Resolved that an SC/ST Cell would be created on the college website so that an SC/ST student can inform the college authority of his/her grievances.

Agenda 7: Miscellaneous

Resolution: A threadbare discussion went on regarding how to observe the upcoming Foundation Day (17th November) of our college.

The meeting ended with a vote of thanks to all.

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Resolution of the IQAC Meeting dated 17-12-2019

The 3rd meeting of the IQAC for the Academic Session 2019-20 is held on 17.12.2019 at 3-00 PM in the conference room. The meeting is chaired by the Hon'ble Principal Dr. Rupa Dasgupta. The following resolutions are taken in the meeting

Agenda 1: Confirmation of the proceedings of the last meeting.

Resolution: The proceedings of the previous meeting are read out and confirmed by all present in the meeting.

Agenda 2: To expedite the online submission of AQAR for the Academic session 2018-19.

Resolution: It is resolved that the online submission of AQAR needs to be expedited and the teachers will attend college on Winter Recess until the AQAR is submitted.

Agenda 3: To note the successful completion of the Orientation/ Short-Term course by several teachers.


Resolution: Noted that the following teachers attended the Orientation/ Short-Term course and completed them successfully.


Name of the Teacher	Course	Date of the Course	Universities/ Colleges/ Institutes of Higher Education
Dr.Pankoj Kanti Sarkar	National Workshop on Enhancing Research Skills in Philosophy	16-10-19 - 22-10-19	Bharatiya Darshanik Anusandhan Parishad, Shaikshanik Kendra, Lucknow
Joydev De	Orientation Programme	19-11-2019 - 09-12-2019	HRDC, Utkal University
Koyel Ghosh	Seven Day Workshop on "Reading Buddhist Madhyamika Text"	20-11-2019 - 27-11-2019	ICPR Centre for Buddhist Studies, Department of Philosophy, Jadavpur University

Agenda 8: Misc.

Resolution: No matter is raised.

The meeting ends with a vote of thanks to all.


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Ref. No. IQAC/MKSM/2020

Date: 04-01-2020

Minutes of the meeting of IQAC dated 04-01-2020

Agenda 1 : Confirmation of the resolutions of the previous meeting

Resolution: Resolutions of the previous meeting are read and confirmed.

Agenda 2 : To note and approve the Action Taken Report of 2019-20

Resolution: a) Upgradation of class rooms and laboratories.

b) Procurement of computers and other ICT resources.

c) Upgradation of library.

d) introduction of value added courses and job related industry oriented training

e) Wi-Fi enabled campus

f) Applied for introduction of Value added courses such as B.VOC (Automobile) and Diploma Course (hardware, Networking and Information Security) from 2020-2021 session.

g) Introduction of P G course in English.

h) Initiation of honours course in Santali and BMLT (Bachelor of Medical Laboratory and Technology) i)

Recruitment of two Assistant Professors.

j) Initiation of certificate course in Mushroom cultivation in collaboration with CADC Debra.

Agenda 5: Miscellaneous : Nil

Meeting ends with vote of thanks to the chair.

Asor

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ONLINE IQAC MEETING DATED 20-06-2020

An online meeting of the IQAC is held online on the Google Meet platform. The following matters are discussed in the meeting and resolutions taken:

1. The resolutions of the previous meeting are confirmed by the members present in the meeting.
2. All HODs will be asked to see the study materials be uploaded to the LMS on the college Website in sufficient numbers.
3. All HODs will be asked to take note of the mental conditions of their students in the pandemic situations.
4. The completion of the Short-Term Course and FDP by the following teachers are noted:

Name of the Teachers	Course	Date and Duration	Universities/ Colleges/ Institutes of Higher Education
Dr Beetoshok Sangha	14 Days Short Term Course on "Women and Law"	07-01-2020 - 20-01-2020	Women's Studies Centre, Vidyasagar University
Rakesh Paul	Career Edge – Knockdown the Lockdown	08-04-2020 - 22-04-2020	Digital Learning Hub, Tata Consultancy Services
Priyanka Roy Gupta	FDP on "Evolution from Offline to Online Teaching"	30-05-2020 - 03-06-2020	Satish Pradhan Dnyanasadhana College, Thane in association with the Department of Information Technology, University of Mumbai

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