



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle -2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
C-19090
West Bengal
PASCHIM MEDINIPUR
721124**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I: GENERAL INFORMATION

1.Name & Address of the institution:	DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA PASCHIM MEDINIPUR West Bengal 721124
2.Year of Establishment	2006
3.Current Academic Activities at the Institution(Numbers):	
• Faculties/Schools:	2
• Departments/Centres:	21

• Programmes/Course offered:	21
• Permanent Faculty Members:	95
• Permanent Support Staff:	18
• Students:	4198
4.Three major features in the institutional Context (As perceived by the Peer Team):	1. • The only Grant-in-Aid College for the marginalized sections of the rural youths. 2. • The Co-educational Institution mostly for the first generation learners from the backward tribes with girl students more than 50%. 3. • A good number of Skill Development Programmes in addition to normal academic Programmes.
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	Visit Date From : 18-10-2022 Visit Date To : 19-10-2022
6.Composition of Peer Team which undertook the on site visit:	
Chairman:	Harekrishna Satapathy
Member Co - ordinator:	Lalrin Tluanga
Member:	Prem Kumar Prasad
NAAC Co - ordinator:	Dr. Darikhan Kamble

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The Institution ensures effective curriculum delivery through a well planned and documented process
1.1.2 QIM	The institution adheres to the academic calendar including for the conduct of CIE
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya is the only Grant-in-Aid co-educational institution located in Gangaramchak of Debra Block within Paschim Medinipur district of West Bengal. The institution was started in 2006 to provide an opportunity of higher education to the first-generation learners *and the marginalized* sections of the rural youths who were deprived of getting higher education. The college strictly follows the regulations, guidelines and curriculum prescribed by the affiliating University, that is, Vidyasagar University. The college runs 1 (one) PG and 21 (twenty-one) UG Honours and General courses on a wide range of subjects. Besides, the College runs 7 (seven) Skill Development/Career oriented UG Diploma and Certificate courses. Curricula of all the programmes have CBCS patterns. The College ensures effective process of curriculum delivery through the Academic Calendar prepared by the Academic Committee in coherence with Routine Committee, Examination Committee and IQAC. Though there is no Curricular specific enhancement programme implemented, the College follows a Curriculum that covers cross cutting issues relevant to Gender, Environment and Sustainability and Human Values. The College has adopted modern teaching techniques along with the traditional chalk and board method with the help of ICT enabled classrooms with LCD Projectors and well equipped Computer Labs, Laboratories, Central and Departmental Libraries. The College has designed Curriculum for its delivery to help students to develop the graduate attributes.

Some teachers of the College are involved as Members of the Question Setting and Evaluation Committee by the affiliating University.

Periodical assessments and review has been done by getting structured feedback format filled by different Stakeholders, such as students, alumni, parents which are collected, analysed and put before the Principal to take suitable actions as per requirement.

Criterion2 - Teaching-learning and Evaluation
(Key Indicator and Qualitative Metrics(QIM) in Criterion2)

2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.2 QIM	Teachers use ICT enabled tools for effective teaching-learning process.
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and mode
2.5.2 QIM	Mechanism to deal with internal/external examination related grievances is transparent, time- bound and efficient
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.
2.6.2 QIM	Attainment of programme outcomes and course outcomes are evaluated by the institution.
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

The College identifies Slow learners and Advanced learners through classroom responses, class tests, group discussions and question-answer sessions. Advanced learners are encouraged to improve their performance by using enriched Library of the College in addition to their participation in Quiz competitions and Seminars. They are also motivated to set high goals through Mentor-Mentee interactions. Mentors also identify the problems of Slow learners. They are provided written assignments and encouraged to do group study, online spoken classes, tutorial and remedial classes. The College ensures several methods for improving the teaching-learning process which include academic plan, projects, field trips, study tours, long excursions, industrial visits and computer based learning. The College provides participative learning by encouraging the students to take part in the contest of Annual function and showcase their talents in sports, culture and literary arts. The College publishes the College Magazine 'CHOLORMI' that includes the contributions of the students.

As per the Recommendations of the affiliating University, CBCS is implemented in the College. Accordingly, Internal Assessment Calendar is practised in a transparent manner and the Calendar is well publicised on the College Website.

The College is found to be sensitive to the needs of the students towards their academics as well as their personality development. For measuring programme outcomes, learning outcomes and course outcomes, the College adopts the method based on the results of every semester-wise examination. The internal tests are in a way used for assessing the learning outcomes. The students are also required to participate in paper, poster presentation and publication of articles for assessing their programme outcomes. Outcomes of the programmes are communicated to the teachers and students and are uploaded in the College website.

The pass percentage and overall performance of the students is nearly hundred percent which is very impressive.

Criterion3 - Research, Innovations and Extension
(Key Indicator and Qualitative Metrics(QIM) in Criterion3)

3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.
3.5	Collaboration

Qualitative analysis of Criterion 3

It is observed that some efforts have been made by the College to improve research activities. At present, there is only one faculty of the College recognised as the Research Guide by the affiliating University. Some teachers publish research papers in peer-reviewed journals whereas some of them publish books and chapters in edited volumes/books.

The College has an Entrepreneurship Cell to develop and strengthen entrepreneurial qualities among the students. In order to tie up with Comprehensive Area Development Centre (CADC), Government of West Bengal has done a good work for promoting entrepreneurship training among students on Vermicompost production and Mushroom cultivation units financed by SC, ST and OBC Finance Corporation, Government of West Bengal. It also involves SHG groups of local tribal community to get them well trained in these projects to be self-reliant.

On order to promote a strong college-neighbourhood linkage, extension and outreach activities are organised by the three NSS Units of the College. NSS Units organise programmes, such as AIDS awareness, awareness programme on diet for mother and child, cleanliness drive, etc. The NSS Units have also done commendable services in preparing and distributing hand-sanitizer and masks during Covid-19 Pandemic starting from 2020-2021.

The College involves local unprivileged children of backward communities and financially weaker sections in various activities like sports and cultural functions and are, accordingly, awarded various prizes. The NSS Units of the College will be able to win recognition as the best among the all Units under Vidyasagar University.

Criterion4 - Infrastructure and Learning Resources
(Key Indicator and Qualitative Metrics(QIM) in Criterion4)

4.1	Physical Facilities
4.1.1 QIM	The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.
4.1.2 QIM	The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Debra Thana Sahid Kshudiram Smriti Mahavidyalaya, also known as Debra College, has sufficient infrastructural facilities with well-equipped and well-maintained Administrative building, classrooms, laboratories, library, seminar hall for teaching and learning to the present students' strength. The College has a built-up area of 9860 Sq. Metres spreading over 5.23 Acres of flat land. The College has 45 classrooms and a Seminar Hall. 31 classrooms are ICT enabled, out of which 7 are Smart classrooms. There are 25 laboratories for Physics, Chemistry, Human Physiology, Botany, Nutrition, Computer Science, Geography and Mathematics. BMLT, BCA and BVoc are also well equipped with laboratories and workshop. One Digital Language Laboratory with a facility of 28+1 console is also available for catering to the needs of the students. LED Screen is also mounted in front of the staircase of each floor in the academic buildings to display necessary information.

The College has a large, well-furnished, air conditioned, automated, open access Central Library and claimed to have more than fifteen 15,000 books in addition to e-books, e-journals, e-learning materials available under INFLIBNET and N-list of NMEICT. The Library has D-space with more than 1,000 e-books and also has 1 Reading room with a capacity of 100 students. Reprographic facility is available in the Library with nominal charges. Hostel students can access library facility up to 8:00 PM, that is, much beyond the College hours. All the library activities are conducted as per advice of a functional Library Committee.

There are different digital technological facilities available in the College. The College has Campus networking with LAN and Wi-Fi facilities are available in the whole campus with a bandwidth of 150 MBPS. The entire college campus is under CCTV surveillance with 56 CCTV. Computer student ratio is 1:20.

The College has a functional Women's Hostel with recreational and sports facility. The College has adequate outdoor sports infrastructure, such as playground and track, including gymnasium and yoga centre. The sports infrastructures are maintained by teaching and non-teaching staff of the Department of Physical Education.

Criterion5 - Student Support and Progression
(Key Indicator and Qualitative Metrics(QIM) in Criterion5)

5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)
5.4	Alumni Engagement
5.4.1 QIM	There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Qualitative analysis of Criterion 5

The College is located in the rural backward area and the College admits students from all sections of the community following the State Government's Reservation Policy, Nearly, 96% of the intake capacity is filled up and the pass percentage of the outgoing students is 97% - 100%. Majority of ST, SC and OBC students get scholarships from the State Government and the Central Government. The College has certain Schemes for supporting the students under different categories like freeship, exemption of fees etc.

Consequent upon the Circular issued by the State Government for withholding the election, there is no elected Students' Union/Council in the College since 2018-2019. The Students have Representatives in different statutory Committees nominated by the College authorities.

The College encourages its students to play an active role in identifying the issues and suggest possible remedial measures to the concerned authorities for the overall academic and cultural improvement of the College. The Students' Council organises several programmes like cultural events, games and sports activities, blood donation camps, teachers' day celebration etc.

The College has an Alumni Association registered under the West Bengal Societies Registration Act, 1961. The Alumni Association extends its support for the growth and academic development of the College. The Alumni members provide some financial helps to the College. Up till now, the financial contribution of the Alumni for the development of the College is not yet significant.

Criterion6 - Governance, Leadership and Management
(Key Indicator and Qualitative Metrics(QIM) in Criterion6)

6.1	<i>Institutional Vision and Leadership</i>
6.1.1 QIM	The governance of the institution is reflective of and in tune with the vision and mission of the institution
6.1.2 QIM	The effective leadership is visible in various institutional practices such as decentralization and participative management
6.2	<i>Strategy Development and Deployment</i>
6.2.1 QIM	The institutional Strategic / Perspective plan is effectively deployed
6.2.2 QIM	The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.
6.3	<i>Faculty Empowerment Strategies</i>
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institutions Performance Appraisal System for teaching and non-teaching staff
6.4	<i>Financial Management and Resource Mobilization</i>
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	<i>Internal Quality Assurance System</i>
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.2 QIM	<p>The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities</p> <p>(For first cycle - Incremental improvements made for the preceding five years with regard to quality</p> <p>For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)</p>
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Qualitative analysis of Criterion 6

The vision and mission of the College is clearly displayed on the College Website. Until the end of 2021, the College was managed by the SDO, Kharagpur, West Bengal. Now, the State Government has notified the Governing Body comprising of the Government nominated President, Principal acting as the Secretary of the Body, 2 Government Nominees, 2 University Nominees, 3 elected Teachers' Representatives, 1 elected non-teaching Representative and 1 Nominee of the Higher Education Department, Government of West Bengal. The Governing Body supervises all the activities of the College through the College Principal whose effective leadership is visible in various practices, such as decentralisation and participative management involving all the Stakeholders in the system. The College functions through different Committees, Sub-committees and Cells comprising of teaching faculties, non-teaching staff and Students' Representatives as Members of some Committees.

The College translates its vision and mission through effective teaching-learning process. The College also has adopted online teaching learning and evaluation in addition to transferring of knowledge to students through traditional classroom teaching.

The College's strategic/perspective plan is effectively displayed. The plans are made for teaching-learning purposes, infrastructural development and constructive engagement. Most of the present College activities are carried out according to the perspective plan.

The Internal and External Financial Audit is done regularly in the College. The Internal Auditors are nominated by the Governing Body of the College. The external audit is done by Government Auditors nominated by the Department of Higher Education, Government of West Bengal. Major source of fund for the College is collection of fees from the students.

IQAC is the major policy-making and implementing Committee in the College. It monitors teaching, learning, performance appraisal of teaching and non-teaching staff and promotion of research and extra-curricular activities of the College and suggests various initiatives for improvement. IQAC coordinates relation among the Principal, teachers, students and supporting staff.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)

7.1	<i>Institutional Values and Social Responsibilities</i>
7.1.1 QIM	Measures initiated by the Institution for the promotion of gender equity during the last five years.
7.1.3 QIM	<p>Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management
7.1.8 QIM	Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).
7.1.9 QIM	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).
7.1.11 QIM	Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

7.2	Best Practices
7.2.1 QIM	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
7.3	Institutional Distinctiveness
7.3.1 QIM	Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Qualitative analysis of Criterion 7

The College has an Internal Complaint Committee and Prevention of Sexual Harassment Cell as per Guidelines. There is a separate Girls' Common room with necessary facilities. Continuous Surveillance through CCTV is done in the College. The women employees in the office separately run help-desk for girl students and Helpline Numbers for girl students are displayed throughout the Campus and on the College Website. The College organises Seminars, Discussions and Workshops on Gender issues, awareness about laws on Sexual Abuse, Sexual Harassment in Workplace, Women's Rights and Domestic Violence, POCSO Act etc.

The waste materials in the College are segregated in 3 different coloured bins. Bio-medical wastes coming from laboratories collected in red bins, non-degradable wastes in blue bins and degradable wastes in green bins. Vermicompost unit and biogas plants in the College help in recycling and reusing of degradable solid waste generated in the Campus.

The College celebrates various National festivals, National and International Days and Birth/Death of Great Indian Personalities. The College Foundation Day (17th November) is observed in the presence of local villagers, dignitaries and invited Guests and Copies Annual Report of the College are presented to them on this occasion by the Principal. The College also observes Birthday (3rd December) and Self-immolation Day (11th August) with the students by organising lectures on India's Freedom Movement.

The College claims to have two Best Practices: **1. Inclusive Teaching Environment**, especially in the College vicinity. In this, the College reaches out the maximum number of students of the first generation-learners as a major Section of the student community belonging to the financially backward rural areas. **2. Promotion of Sustainable Environment**. In this, the College claims to have committed to creating an eco-friendly and sustainable Campus.

Section III:OVERALL ANALYSIS (based on Institutional strengths.Weaknesses,Opportunities & Challenges(SWOC)(up to 500 words))

Overall Analysis

- Empowering the marginalised in the rural area through education.
- Committed and dedicated Teaching and Non-teaching Staff.
- Good governance under the effective leadership of the Principal and successful guidance of the Governing Body, eg., Highly satisfactory results in the University Exams
- Appreciable out-reach activities.
- An effective Registered Alumni Association.

Section IV:Recommendations for Quality Enhancement of the Institution

(Please limit to ten major ones and use telegraphic language)
(It is not necessary to indicate all the ten bullets)

- • An additional land area of minimum of two acres adjacent to the College may be procured to continue the expansion, which is actively in progress.
- • More number of PG Courses may be opened in other subjects to provide an opportunity to the rural students (particularly girls) for pursuing their higher studies.
- • Research activities in various forms can be intensified.
- • More modern equipments can be procured for science and para-medical laboratories.
- • The students can be encouraged to participate in National/International Competitions in sports, games, cultural and academic activities.
- • More number of Smart Classrooms can be developed.
- • More number of books and journals can be procured for strengthening the Learning Resource Centre of the College.
- • The College should sign some more MoUs with the local Industrial setups to support the College in respect of upgrading the Labs, conducting training programmes and providing placements.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution
Seal of the Institution

Signature of the Peer Team Members:

Sl.No	Name		Signature with date
1	Harekrishna Satapathy	Chairperson	
2	Lalrin Tluanga	Member Co-ordinator	
3	Prem Kumar Prasad	Member	
4	Dr. Darikhan Kamble	NAAC Co-ordinator	

Place:

Date