



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
Name of the head of the Institution	Dr. Rupa Dasgupta
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03222243400
Mobile no.	9733846160
Registered Email	principaldebra@gmail.com
Alternate Email	rupadasgupta123@gmail.com
Address	Chakshyampur, Debra, Paschim Meenipur
City/Town	Paschim Meenipur
State/UT	West Bengal
Pincode	721124

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Bipasha Majumder De			
Phone no/Alternate Phone no.		03222243400			
Mobile no.		9434454548			
Registered Email		dtsksmiqac@gmail.com			
Alternate Email		principaldebra@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://debracollege.ac.in/IOAC.aspx			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		http://debracollege.ac.in/Data/Files/StaticDocs/College_Calender_2019.pdf?v=1			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.01	2017	23-Jan-2017	22-Jan-2022
6. Date of Establishment of IQAC			12-Mar-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Feedback collection and analysis for better		01-Dec-2018 23		1200	

output		
Blood Donation Camp	22-Nov-2018 01	104
Self-Defence Training (Martial Art)	05-Mar-2018 09	124
Seminar on Use and Misuse of Social Networking Site	09-Mar-2018 01	500
Seminar on Vector-borne Diseases	08-Mar-2018 01	600
Seminar on Land and Property Management	06-Mar-2018 01	124
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	UGC Women's Hostel	UGC	2018 365	3200000
Institution	BCA/Computer Science Lab	MPLAD	2018 365	1000000
Institution	Completion of Ladies Common Room	MLALAD	2018 365	480000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Biometric attendance for all staff as suggested by IQAC ? To organize a statelevel seminar by the Department of History, Nutrition week by Bio Science Departments as suggested by IQAC ? To initiate Honours course in Santali, B.M.L.T. course and PG course in English as suggested by IQAC ? To set up an elearning laboratory with 20 computers and a laboratory for the Department of BMLT as suggested by IQAC ? Fully digitisation and open access library as suggested by IQAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Biometric attendance for all staff	It was done successfully
Installation of more CCTV cameras.	More CCTV cameras were installed
To initiate Honours course in Santali	In addition to initiating Honours course in Santali, B.M.L.T. course and PG course in English have also been introduced from the session 2019-2020
To organize seminars/workshops	<ul style="list-style-type: none"> • A state-level seminar was organized by the Department of History • Seminar on Use and Misuse of Social Networking Site was organized • Seminar on Vector-borne Diseases was organized • Seminar on Land and Property Management was organized
To organize Self-defense training (Martial Art)	It was done successfully
To set up an e-learning laboratory with 20 computers and a laboratory for the Department of Nutrition	It was done successfully
To fully digitize the Central Library and introduce open access for students	It was also done successfully
Purchase of more books for library	853 books were purchased
To celebrate Banamahotsav and Aranya Saptaho	It was celebrated in the month of July
To organise Blood Donation Camp	It was done successfully
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Administrator	27-May-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	08-Dec-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	05-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The institution has Management Information System. 1. Admission of students is done online. 2. The entire information of students is kept in digitised database. 3. The results of students are maintained in digitised database. 4. Entire accounts and cash system is also fully automated. 5. The central library is also digitised.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

There are 18 full time teachers, 1 Principal, 15 Govt. approved part time teachers and 59 guest teachers for effective delivery of the curriculum framed by the affiliating university. They are well versed in their respective fields of study. All of them adopt modern methods of teaching and learning along with traditional chalk and talk method for curriculum delivery. All the departments have projectors for power point presentations. Besides these, there are two smart class rooms which can be used by the teachers for ensuring effective dissemination of information to the students. Moreover, INFLIBNET service has been initiated for e-resources which the students can avail themselves of in e-library for additional information. So far as the documentation is concerned, no record book has been prepared for it. We are going to introduce it in near future.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate in Information	N/A	30/04/2019	180	Employability	Yes

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bengali, English, Education, Sanskrit, History, Philosophy, Political Sc., Santali	01/07/2018
BSc	Physics, Chemistry, Mathematics, Computer Sc., Geography, Nutrition	01/07/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	100	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from the students was taken in 100 courses. These feedback sheets were

carefully analysed by the Principal who gave suggestions to some of the teachers poorly assessed by the students for improvement of their future performance. Feedback from parents was taken in the guardians' meeting with the teachers. It was utilized for overall development of the institution. Feedback from teachers was taken in the meeting of teachers' council. It was also utilized for future academic performance of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	BCA	36	36	12
BSc	Physics, Chemistry, Mathematics, Nutrition, Computer Science & B.sc, Bio B.sc (Gen)	308	495	165
BA	Bengali, Education, English, Sanskrit, History, Philosophy, Political Science & BA (Gen)	1334	3348	1116

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3387	0	18	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	33	33	16	2	124

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Students mentoring system is available in the institution only for those studying Honours courses. We are planning to introduce this system for those studying General courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3387	18	1:188

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	19	0	0	4

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is no opportunity for initiating reforms regarding examination and evaluation at the institutional level as we have to follow the system recommended by the affiliating university. CBCS and semester system were introduced in B.A B.sc. Honours and General as these were recommended by the affiliating university. Apart from this, two internal assessments of 10 marks each per semester are also held as per recommendations by the affiliating university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Like every year this year also, academic calendar was prepared in keeping with that of Vidyasagar University for smooth running of various activities of college. It was adhered for conduct of Internal Assessments of 10 marks each as these are arranged by college. The schedule of semester-end/year-end examination is declared by the affiliating university at the end of the session and so, it is not possible for us to include it in the academic calendar prepared in the beginning of academic session.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://debracollege.ac.in/Departments.aspx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ENGH	BA	English(H)	59	53	83.83
EDCH	BA	Education (H)	61	56	91.80
BNGH	BA	Bengali (H)	79	76	96.20

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.debracollege.ac.in/Data/Files/StaticDocs/FacultyFeedback.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
N/A	N/A	N/A

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
N/A	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	English	1	4.3
International	Zoology	1	5.8
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	1
Political Science	1
Sanskrit	2
Philosophy	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students
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	collaborating agency	participated in such activities	participated in such activities
Blood donation camp	NSS	3	300
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	College	Plantation Program	3	300
NSS	College	Blood Donation Camp	3	85
NSS	College	Self Defense training	3	100
NSS	NSS units of college	Aids Awareness rally	3	500
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
00	00	00	00
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
875478	1041531

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	16.11.10.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9785	826989	853	218523	10638	1045512
Reference Books	204	40090	0	0	204	40090
e-Books	80409	0	23309	5900	103718	5900
Journals	8	724	0	0	8	724
e-Journals	3828	0	6237	0	10065	0
Digital Database	0	0	4	0	4	0
CD & Video	0	0	0	0	0	0
Library Automation	1	25000	1	25000	2	50000
Weeding (hard & soft)	37	4195	41	4100	78	8295
Others (specify)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	80	1	1	5	5	10	70	10	0
Added	120	6	1	2	5	5	115	4	0
Total	200	7	2	7	10	15	185	14	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
00	00

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	421794	500000	413385

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Annual budget is designed by the bursar based on the requirements placed by different department and other sections of the college like office, library, hostel etc. The Finance Committee and the Purchase Committee oversees the utilization of available allocation of budget. The realization of anticipated income/ received fund as well as actual expenditure is carefully monitored by the bursar and the Finance Committee. Departments and other sections of the college which include office, hostel, library etc. prepare a requirement list for allocation of fund before the preparation of annual budget for consideration of the bursar, convener of the Finance Committee and accountant who are in charge of the preparation of annual budget. Again as and when requirement arises, a list of requirements is places before the Finance Committee by departments/sections of the college for necessary verification and analysis. On site/departmental visits are done before approval and the requirements are then forwarded to the purchase committee. All decisions taken

in the said two committees are forwarded to the governing body for final approval. Feedback from final year students regarding library is taken every year in the general feedback form. Parents also submit feedback in prescribed format and express their views regarding functioning of the library in parent meet. The Library preserves and analyzes the requisition slips submitted by the users. This documentation helps to know the demand of the users for the reading materials. And, this feedback is carefully considered at the time of book selection for Library acquisition next time.

<http://www.debracollege.ac.in/Data/Files/StaticDocs/SupportFacilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Students Aid Fund	85	31850
Financial Support from Other Sources			
a) National	National Scholarships	47	564000
b) International	00	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N/A	0	0	00	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet , Annual cultural competitions	Institution Level	600
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council plays an active role in overall development of the institution. They organize Annual Sports Meet, Annual Cultural Competitions, Freshers' Welcome Ceremony, Farewell Ceremony, Annual Social etc. under the supervision of teachers. There is representation of them on various committees formed for smooth running of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the institution has registered Alumni Association. Registration number is S/2LI NO-58218

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

• The Teachers' Council of our college has various subcommittees such as Routine and Examination subcommittee, Students Aid Fund subcommittee, Cultural subcommittee, Sports subcommittee, Library subcommittee, Magazine subcommittee etc. which meet regularly, take decisions regarding different affairs of college and conduct various programmes thus ensuring decentralization and participative management. Representation of non-teaching staff is also there on these committees. • Students are also empowered to play an active role as coordinators of various co-curricular and extra-curricular activities. There is representation of them on various committees formed for smooth and systematic functioning of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Ours is an affiliated college and so, we have to follow the curriculum recommended by the university. The institution cannot adopt any new strategy on its own.
Teaching and Learning	Most of the teachers use ICT tools as teaching method with a view to improvement of teaching Quality.
Examination and Evaluation	The institution cannot adopt any new strategy but follow the system recommended by the affiliating university.
Research and Development	NIL
Library, ICT and Physical Infrastructure / Instrumentation	INFLIBNET service is there in the central library which is fully digitized. Open access for students has been introduced.
Human Resource Management	Teachers are allotted classes and other duties as per the university norms, the Government regulation and UGC Directives. Non-teaching staff are allotted duties for which they have

	been appointed. Teachers and Non-teaching staff are granted all kinds of leaves as per the university norms. Anti- Ragging committee and Grievance Redressal Cell are there as per UGC recommendations.
Industry Interaction / Collaboration	NIL
Admission of Students	Online admission system was implemented and it was purely on the basis of merit and reservation of seats as per Government policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	YES
Administration	Implemented.
Finance and Accounts	Fully implemented.
Student Admission and Support	Fully implemented
Examination	Implemented

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Winter School	2	06/02/2019	26/02/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Debra Thana S.K.S.M. Emplyees Credit Cooperative Society	Debra Thana S.K.S.M. Emplyees Credit Cooperative Society	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Prof. Prabhakar Sengupta and Prof. Jayashree Laha	3000	Memorial Prize and Purchase of Books for Santali Department
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6.4.3 – Total corpus fund generated

9475271

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	State Government	Yes	Principal
Administrative	No			

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No such association is there.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) To initiate INFLIBNET service for e-resources b) To fully digitize Central Library c) To make the campus Wi-Fi free zone, d) Recruitment of 10 Assistant Professors, e) To initiate Certificate Course in Computer Application, f) To give teaching load to the Part-time Teachers as per govt. rules
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No

d)NBA or any other quality audit

No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Feedback collection and analysis for better output	01/12/2018	01/12/2018	24/12/2018	1200
2018	Blood Donation Camp	22/11/2018	22/11/2018	22/11/2018	104
2019	Self-Defence Training (Martial Art)	05/03/2019	05/03/2019	13/03/2019	124
2019	Seminar on Use and Misuse of Social Networking Site	09/03/2019	09/03/2019	09/03/2019	500
2019	Seminar on Vector-borne Diseases	08/03/2019	08/03/2019	08/03/2019	600
2019	Seminar on Land and Property Management	06/03/2019	06/03/2019	06/03/2019	124

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defense training programme for girls	05/03/2019	13/03/2019	124	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement of the College met by the renewable energy sources: Solar panels were set up for outdoor lighting of our campus and more power consuming sources were replaced by their less power consuming versions such as CFL / LED bulbs and LCD monitors in the 2015-16 session. However, no other initiatives were taken in the session of 2018-19. But this year also, the lush green environment of our college has been maintained by the authority.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	10/02/2019	02	Inclusion of local rural children	To involve local children to participate in our college Saraswati Puja with their cultural activities	150
2019	1	1	16/01/2019	03	Inclusion of local rural children and pregnant Women	Nutrition Department has organised diet survey and medical check-up of local rural people specially pregnant women and	56

						children and has suggested them low cost food rich in vitamins and minerals	
2018	1	1	10/12/2018	02	Inclusion of local rural children	To encourage the game spirit of local rural children by involving in our sports activities arranging special activities and giving them prizes	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
To organize Self-defense training (Martial Art)	05/03/2019	13/03/2019	124
Blood Donation Camp	22/11/2018	22/11/2018	104
Plantation	06/06/2019	06/06/2019	110
To observe Literacy Week	08/07/2018	14/07/2018	162
To organize AIDS Awareness Rally	01/12/2018	01/12/2018	368

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of trees, 2. To make the campus no Tobacco zone, 3. To make the campus plastic free zone, 4. Use of vermin Compose for gardening, 5. Solar power system in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Our institution is located in rural area where majority of students come from farmers' family. Many of them belong to Tribal Community and economically backward family. We conduct two types of Counselling for them- Psychological counselling for motivation of students and Career Counselling for guiding the students to achieve the future career goal. Special remedial classes are organised for slow learners. 2. Students are encouraged to involve local rural primary students in various activities of college like Sports, Cultural programmes and various festivals

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.debracollege.ac.in/Data/Files/StaticDocs/BestPractices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

One of the primary missions of our college is to promote inclusive education and development amongst all economic sections of the society without gender bias. For the last 12 years, our institution has been providing higher education to the local rural students among which 70 are female. Pass percentage of them is considerably high and in some cases this is much more than the pass percentage of Vidyasagar Univeristy. Our ex-students are engaged in various jobs in The Indian Army, Schools, Colleges and Private sectors.

Provide the weblink of the institution

<http://debracollege.ac.in/About/MissionVision.aspx>

8.Future Plans of Actions for Next Academic Year

? To procure more computers for different departments ? To procure instruments as per CBCS syllabus for Arts Science departments ? To strengthen Career Guidance Cell by initiating courses in skill development ? To adopt local village children providing them assistance/coaching for their studies and extracurricular activities like drawing and cultural activities ? To purchase books for various departments ? To install water purifiers and water coolers for the students ? To install more CCTV cameras ? To organize seminars/workshops ? Installation of fully automated HR system, students' database and online feedback system. ? Up gradation work and renovation of laboratory, class room of Chemistry Department. ? To initiate M.A course in Bengali. ? Remodelling of Electric supply system and installation of 40 KVA green generator.