



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
Name of the head of the Institution		DEBRA THANA SAHID KSHUDIRAM SMRITI MAHAVIDYALAYA
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03222243400
Mobile no.		9733846160
Registered Email		ticdebracollege@gmail.com
Alternate Email		principaldebra@gmail.com
Address		CHAKSHYAMPUR, DEBRA, PASCHIM MEDINIPUR, PIN-721124, WB , INDIA
City/Town		MIDNAPORE
State/UT		West Bengal

Pincode	721124																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	BIPASHA MAJUMDER DE																		
Phone no/Alternate Phone no.	03222243400																		
Mobile no.	9434454548																		
Registered Email	principaldebra@gmail.com																		
Alternate Email	bipashademajumder@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://drive.google.com/file/d/1uXYO3_K7MNsM9w8bXyef2Sm3BNK60hgL/view?usp=sharing																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.debracollege.ac.in/Data/Files/StaticDocs/college_calendar_holiday_list_2016.pdf?v=2																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.01</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.01	2017	23-Jan-2017	22-Jan-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.01	2017	23-Jan-2017	22-Jan-2022														
6. Date of Establishment of IQAC	12-Mar-2014																		
7. Internal Quality Assurance System																			

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Blood donation camp	22-Dec-2016 1	40
Womens Day	08-Mar-2017 1	209

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Virtual Classroom	WBHED	2017 365	300000
Institution	Online Admission	WBHED	2017 365	50000
Institution	Teachers Day Celebration	WBHED	2017 365	20000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Installation of more CCTV cameras in the entire campus Organisation of Blood Donation Camp and AIDS Awareness Rally Organisation of a seminar on Womens Day. Carrying out of NAAC Accreditation.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To Purchase books	book of amount Rs. 25105 purchased
To Install more CCTV cameras in the entire campus	Successfully installed
To organise Blood Donation Camp	Successfully organised
To organise a seminar on Womens Day	Successfully organised
To Organise AIDS Awareness Rally	Successfully organised
To be Accredited by NAAC	Successfully done
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

08-Dec-2016

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

23-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

There are 15 full-time teachers, 19 Govt. approved part-time teachers and 40 guest teachers for effective delivery of the curriculum framed by the affiliating university. They are well versed in their respective fields of study. All of them adopt modern methods of teaching and learning along with traditional chalk and talk method for curriculum delivery. All the departments have projectors for power point presentations. Besides these, there is one smart class rooms which can be used by the teachers for ensuring effective

dissemination of information to the students. Moreover , INFLIBNET service has been initiated for e resources which the students can avail themselves of in e library for additional information. So far as the documentation is concerned, no record book has been prepared for it. We are going to introduce it in near future.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No	Nil	Nil
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Bengali, Education, BA General	130
BSc	Physics, Geography, Nutrition, BCA, Botany, Physiology	81
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No

Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has a well-defined mechanism for obtaining feedback from the students and faculty. Formal student feedback is taken in the final year (from the collegiate students only) when the student has developed his/her mature opinion about various issues related to the curriculum and its implementation. The feedback is then read carefully by the Head of the institution and the areas of grievance, if any, are noted. Individual teachers have closed-door sessions with him if needed. Feedback regarding other issues, particularly regarding the introduction of new programmes is received primarily from other stakeholders and the same is discussed in different bodies like Teachers' Council and the IQAC and presented in the form of recommendations to the Governing Body, the highest policy-making body, which takes a final call on the issues taking all related matters into consideration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bengali	96	543	96
BA	English	74	492	74
BA	Education	72	299	72
BA	History	74	107	74
BA	Philosophy	65	85	65
BA	Sanskrit	70	359	70
BA	Political Science	32	40	32
BSc	Physics	32	198	32
BSc	Mathematics	37	201	37
BSc	Chemistry	15	124	15

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	3074	Nil	15	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
74	74	14	14	1	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

YES. Students mentoring system is available in the institution only for those studying Honours courses. We are planning to introduce this system for those studying General courses.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3074	15	1:205

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
19	15	4	7	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Bengali	3	12/04/2017	14/07/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

There is no opportunity for initiating reforms regarding examination and evaluation at the institutional level as we have to follow the system recommended by the affiliating university. C.B.C.S and semester have not been introduced by the University, the annual system is still there. Apart from this, two internal assessments of 10 marks each per semester are also held as per recommendations by the affiliating university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Like every year this year also, the academic calendar was prepared in keeping

with that of Vidyasagar University for the smooth running of various activities of the college. It is adhered to conduct the internal assessments of 10 marks each as these are arranged by the college.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://drive.google.com/file/d/10pfSknd4yxXYTp4xsU63CKDnZN2Xquo6/view?usp=sharing>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	Bengali	71	70	98.59
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://dbcl-cloud.co.in/webfront/webfbblink.aspx?type=S>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	Nil
International	English	6	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bengali	3
Sanskrit	2
Philosophy	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No	No	No	Nil	0	0	Nil

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No	No	No	Nil	Nil	Nil	0

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	1	Nil	Nil
Presented papers	4	7	3	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION CAMP	NSS	3	106
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No	No	No	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen- cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AIDS Awareness Rally	NSS	AIDS Awareness Rally	3	242
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No	Nil	0	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
480200	343468

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	16.05	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	204	40090	Nil	Nil	204	40090
Text Books	8933	634989	Nil	Nil	8933	634989
Journals	8	724	Nil	Nil	8	724

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No	No	No	Nil

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	56	1	3	3	3	10	46	6	0
Added	0	0	0	0	0	0	0	0	0
Total	56	1	3	3	3	10	46	6	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1121090	1091089	872970	822956

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Maintenance of the assets is ensured in the college by regular checking by various committees like the Building Committee, Library Committee, Sports Committee, Garden Committee, and by HODs/In-Charges of different Departments and administrative staff. The college ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities. The TIC is empowered to deal with all problems relating to the purchase, repair, maintenance and disposal of campus facilities. The maintenance of assets and classrooms is a regular exercise. After the admission process in every year, it is ensured that all the classrooms have adequate benches, tables and chairs. The fans and electrical appliances are checked. The Physical Education Department and the Sports Sub-Committee of the college take the responsibility for the upkeep of sports facilities. Library infrastructure is overseen by the Library Sub-Committee of the Teachers' Council. Respective departments are responsible for the maintenance of the instruments and infrastructure of the laboratories. Wherever any requirement is found, the purchase committee is apprised of it. The TIC is authorized to purchase the required items recommended by the purchase committee after their approval in the GB/Administrator's meeting.

http://www.debracollege.ac.in/Data/Files/StaticDocs/4.4.2_SupportFacilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	No	0	0
Financial Support from Other Sources			
a) National	Government and Other Source	1691	20247500
b) International	00	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No	Nil	Nil	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	No	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	85	B.A , BSC, BCA	Bengali, English, History, Sanskrit, Education, Political Science, Philosophy, Physics, Mathematics, BCA, Computer Science, Nutrition	VU, RBU, JU, BU, JU, MC, RNLKWC, PBC	MA, MSc. MCA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports Meet , Annual cultural competitions	Institution Level	693
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	No	Nil	Nil	Nil	Nil	No
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year the Students' Union is constituted through the election process guided by the Rules Regulations of the affiliating University. The students' Union plays a significant role in all academic and other activities of the College. Several committees of the Student Union work in close association with corresponding Committees formed by the Teachers Council. The General Secretary of the Students' Union is an important member of the college Governing Body and shoulders a great deal of responsibility for the advancement and progress of the college by being a party to all the important and major policymaking decisions. The students' Union plays a significant role in all the activities of the College. It actively participates in the programmes organised by the College like Saraswati Puja, Annual Prize Distribution ceremony, Annual Sports, Annual Intra-college Competition, Programmes on Independence Day, Republic Day etc., whereby continuously maintaining an effective liaison between the teachers and the students. Students' Union also organises programmes like the Annual College Cultural Fest, Freshers' Welcome for the First Year students. The College can boast of the role of its Students' Union with regard to all-around development.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association Registered as Debra Mitrangan, Registration no- S/2L/58218.

5.4.2 – No. of enrolled Alumni:

6

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. To promote inclusive education and development amongst all economic sections of the society without gender bias. 2. To provide an ambiance that makes our students ethically strong and professionally competent to face global challenges.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	This year also online admission process is maintained by a competent outsourced agency. The admission process strictly follows the reservation rules of the West Bengal govt. for SC, ST, OBC A B and physically disabled students.
Industry Interaction / Collaboration	Nil
Human Resource Management	1. Teachers are allotted classes and other duties as per the university norms, the Government regulation and UGC Directives. 2. Non-teaching staff are allotted duties for which they have been appointed. 3. Teachers and Non-teaching staff are granted all kinds of leaves as per the university norms.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none">• More computers bought for the library.• More projectors bought for PowerPoint Presentation.• Up-gradation of chemistry laboratory establishment of one more smart classroom.
Research and Development	1. To form a research committee. 2. To provide an incentive to the teachers attending seminars for paper presentations.
Examination and Evaluation	Two internal assessments for Honours students and one internal assessment for pass students.
Teaching and Learning	Establishment of smart class room and e-library, use of microphone in class rooms , preparation of question bank

	for every Honours teaching department mentor system
Curriculum Development	As the college is affiliated to Vidyasagar University, framing as well as development of curriculum does not fall under its purview.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	This year also online admission process is maintained by a competent outsourced agency. The admission process strictly follows the reservation rules of the West Bengal govt. for SC, ST, OBC A B and physically disabled students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	No	NA	NA	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NA	Nil	Nil	Nil	0
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	7	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Yes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The annual accounts of the College are subject to external audit by qualified Chartered Accountant appointed by the DPI Govt. of West Bengal.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
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6.4.3 – Total corpus fund generated

2179445.65

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	College
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Extension of the coverage area of CCTV camera. Purchase of some computers and printers for staff and students. Organisation of Bratachari training camp.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Womens Day	08/03/2017	08/03/2017	08/03/2018	209
2016	Blood donation camp	22/12/2016	22/12/2016	22/12/2016	40

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
0	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college uses solar energy for outdoor lighting of our campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? To maintain the lush green environment of our college. ? To set up solar panels and to use solar energy for outdoor lighting of our campus. ? To replace more power-consuming sources with their less power-consuming versions such as CFL / LED bulbs and LCD monitors. ? To maintain a plastic-free campus. ? To maintain a tobacco-free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice - Inclusive Teaching Environment The objective of the Best practice To reach out to maximum number of students of first-generation

learners largely hailing from adjacent rural areas belonging financially backward sections of the society. Our primary concern is to provide opportunities for higher education at minimum cost aiming to make them technologically enabled to cope with the modern ways of learning. Provide them simultaneous Skill based training and develop employability skills to guide them to secure employment or to develop entrepreneurship. The Context Dedicated to serve the new generation youth of the surrounding areas of the college which was built on the blood, sweat and land of the local villagers, the conventional teaching practice has been upgraded with the help of digital platforms in this pandemic situation and skill-based job ready courses have been introduced. The Practice Our college is located in a rural backward district where a major section of the population depends on agriculture, a significant population hails from financially backward and weaker sections of the society and still a significant proportion of our students are first generation learners. Keeping these factors in consideration, our primary target and challenge is to provide our students with the opportunity for Higher Education with minimum financial cost, provide them skill based training and also to upgrade them by imparting soft skill and basic computer handling efficiency. Mental boost and Financial support is ensured to reduce drop out which occurs due to a variety of reasons. In the pandemic situation, the conventional teaching learning process has been upgraded and amalgamated with digital platforms to reach out to students even in remote rural areas. Social platforms are used to communicate with the students, with the aim of imparting quality education which will ultimately benefit the learners . Segregation of learners with regards to their learning abilities at the very beginning and creation of mentor groups is done. Scholarship help desk work towards guiding and online filling and submission of scholarship application to different government and non-government agencies is done. Psychological counseling by the mentors is also a continuous process. Along with standard and conventional modes of classroom teaching, the college has successfully used Learning Management System in providing e study materials, Virtual classes and online assessments have been conducted using LMS. Official Facebook page and Whatsapp groups have been used effectively for interchange of information and as modes of communication with the students. Official Youtube channel is effectively used as a teaching tool along with G-suite accounts for live google meet classes. Digital library with ebooks using D space, institutional repository and INFLIBNET login access for students of all departments have been used effectively for the aid of students. Thus, college tries to blend conventional methods of teaching learning with digital learning. In addition Skill based training in Hardware, Soft Skills, Basic Computer trainings, Automobile servicing, Mushroom cultivation is done after class hours to empower them with various skills for self reliance and entrepreneurship development to make them job ready. Evidence of Success Communication and Goodwill of the institution has significantly brought widespread recognition through this inclusive teaching environment in this Pandemic situation. Students have been able to keep direct access with their respective teachers to be able to keep regular updates of classes and other academic purposes. In spite of hindrances due to this pandemic situation , maximum students could appear in final examinations. Students have been placed in reputed companies like cognizant, WIPRO, Deloitte, Concentrix in the automobile sector in off campus drives and Job fair organised in the college. Problems Encountered and Resourced Required All the students residing in remote villages could not be accessed or provided the upgraded digital learning. Individual student monitoring system has to be looked after with care. Title of the Practice - Promotion of Sustainable Environment Objectives of the best Practice Environmental sustainability is of great importance in the light of ever increasing environmental degradation it can be accomplished with the implementation of eco-friendly activities . The objectives of nurturing environment sustainability are: ? To promote an eco-friendly environment, to

find innovative ways of sustainable use of natural resources . ? To maintain a waste-free, pollution-free, healthy, and eco-friendly green campus and to reduce overall carbon exhaustion and ecological disorders. ? To bring about significant positive changes in the pollution levels and ensure healthier lives for all of us. Context As our College has abundant plants and sunlight. It is of immense importance to transform productively green waste and sunlight into sources of sustenance. Our college has implemented mechanisms by which wastes can be utilized for the production of compost, and for its use as fertilizer in the college garden. The greenery of the College campus is an oasis amid the neighboring rural commercial establishments. Tapping the sunlight for generating solar energy is an important step towards reducing carbon footprints. The energy thus generated fulfills about half the energy requirements of the college. To sustain the clean and green environment of the college, balance between utilization and transformation/disposal of wastes has to be maintained. Large quantity of green waste is generated in the college premises, which is effectively composted as manure. The Practice Our College is committed towards creating an eco-friendly and sustainable campus. Instilling the urgency of environmental conservation and environment sustainability among the students and staff as well is realised through the following practices: (i) Events and campaigns ? The college regularly organises various events and campaigns to spread environmental awareness: Save Paper campaign. ? Several Campaigns for discouraging the use of polythene campaigns by Eco-Club and NSS for creating awareness through social media are conducted. Student volunteers interact with the public to generate consciousness among them about the responsible use of natural resources. ? Students also visit biodiversity parks, wetlands and other places of ecological importance and learn ways to protect and conserve the environment . (ii) Maintaining a green campus and a herbal garden ? Our College has a lush green vehicle-free campus. Dedicated area for parking has been allotted vehicle movement inside the main campus is prohibited. ? The college has about 363 varieties of trees on campus that balances the ecosystem of the surrounding area. ? A large pond of 4 acres with aquatic biodiversity. ? A herbal garden in the premises, with different species of medicinal plants, provides a healthful ambience in the college. (iii) Solar Power Plant ? A 10 KWH solar-power plant was installed on the college rooftop and has been operational since December 2016. (iv) Vermicompost Unit ? The Vermicompost Unit of our college converts green and food waste to vermicompost , being used in the college garden. (v) Biogas plan Installed in the hostel kitchen utilizes wet waste of the Hostel kitchen and leaf litter Rainwater harvesting : The college has a rainwater harvesting system for collecting rainwater from rooftops and a system of pipelines drains the water into the college pond. Evidence of Success: Reduction in electricity: The electricity bill of the college has considerably reduced after the successful implementation of the rooftop solar power plant. Reduced carbon footprint: The college has significantly reduced carbon footprint that occurs because of conventional sources of power generation. Use of solar lamps: Following the example of our college, other institutions have made efforts to install solar power plants in their premises. Students and staff in the college have been using solar lamps instead of electric lamps. Genuine awareness among staff and students: We have been able to create awareness amongst staff and students of our college regarding environmental and the need for sustainability. Our students have received appreciation from the public during several campaigns many have promised to use the resources wisely and make all efforts to protect and conserve the environment. Problems encountered and resources required : Heavier initial cost and investments: Shifting to renewable resources is a costly affair and support and involvement from the government front is prerequisite in terms of financial assistance and subsidy. Greater Challenges in motivating all academic fraternities : ? The whole fraternity needs to be educated and motivated towards sustainability. Continuous efforts are made to

create a general shift in the mindsets of the students and college staff towards promoting an environment consciousness.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://drive.google.com/file/d/1P4Jd0HXOjZNXyDVnbu9_PgbfG8A003bU/view?usp=sharing

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The distinctive of the institute lies in the fact that it tries to fulfill the basic goal and objective for which it was set up, i.e providing quality Higher Education to the surrounding rural population who could otherwise not have continued their studies. The College provides a sound academic and student-friendly environment for pursuing general degree courses at very nominal fees.

Provide the weblink of the institution

<http://www.debracollege.ac.in/Data/Files/StaticDocs/7.3.1.pdf>

8.Future Plans of Actions for Next Academic Year

1. To appeal to the UGC for introducing coaching classes for entry in services for SC/ST/OBC (no creamy layer) Minority community students
2. To take the initiative for introducing Lift for physically handicapped students
3. To organise Blood Donation Camp Thalassaemia Detection Camp
4. To take some measures for rainwater management
5. To organise seminars
6. To take immediate action for promotion of four assistant professors namely Dr. Sutapa Pal, Prof. Bipasha Majumder (De), Prof. Arpita Tripathy and Prof. Koyel Ghosh
7. To purchase some more computers and printers for staff and students
8. To extend the coverage area of CCTV camera
9. To purchase books and journals for all the departments
10. To organise Martial Art Training for girls
11. To organise a Bratachari Training for the students
12. To organise a career oriented training programme